



## **City of Rockville Ethics Commission**

### **Minutes**

Black-Eyed Susan Conference Room  
Meeting No. 16-09  
Wednesday, October 5, 2016 at 6:30 PM

**Commissioners Present:** Eugene Thiorlf, Kris Dighe, Jaime Espinosa, Rosanne Hurwitz

**City Staff :** Debra Daniel, Eliot Schaefer

- I. Convene  
Meeting convened.
- II. Approval of Agenda  
Motion to approve the agenda was made by Commissioner Hurwitz, seconded by Commissioner Dighe, and passed unanimously (4-0).
- III. Approval of Minutes  
September 7, 2016 – Chairman Thiorlf requested a change be made to the fourth bullet in Section VI. of the Minutes. Motion to approve minutes from the September 7, 2016 meeting as amended was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed 4-0.
- IV. Discussion on Commission Report to Mayor and Council  
The Commission discussed topics to include in its Commission Report to Mayor and Council and who would be responsible for initial drafts.
- V. Old/New Business
  - Commission Guidance on Unsolicited Gifts – Commissioner Dighe requested that a sentence in the second-to-last paragraph be revised.
  - City staff informed the Commission of the process to include the Ethics Commission in the budget process.
  - The Commission's next meeting is changed to Wednesday, November 16, 2016 at 6:30pm.
- VI. Adjournment  
Motion to adjourn was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed unanimously (4-0).